



Mobile Vendor Space Allocation Agreement – 2022

Vendor Information

Name:	_____	Name of Vending Unit:	_____
Years in Operation:	_____	Licence of Unit(s):	_____
	As at Dec 31/21		Enter both if vehicle & trailer combination Attach copy of registration(s)
Ballot Numbers:	_____	New Vendors:	_____
			Attach copy of prebuild document with delivery date

Pre-registration

Vendors wishing to participate in the space allocation system are required to provide a \$250 non-refundable deposit at the time of registration. This deposit will be deducted from the mobile vendor permit fee payable by the vendor when purchasing a 2022 permit. If a mobile vendor permit is not purchased within 2022, the vendor will forfeit this deposit.

Pre-registration can be done by email to WPA-Permits@winnipeg.ca by submitting the signed Mobile Vendor Space Allocation Agreement and a copy of the vehicle registration/pre-build document. Once received, a representative will be in contact by phone to process payment by credit card or visa debit only and will provide information on how to access the meeting via email.

Conduct of the Space Allocation

The WPA will conduct a space allocation of spaces for the 2022 summer season within and including the following areas: Main Street to Memorial Boulevard and Broadway Avenue to York Avenue. The total number of allocated spaces within the program area is 24.

The space allocation will be conducted virtually through Microsoft Teams on March 22, 2022 at 2:00pm. Only those vendors who pre-register for the space allocation and pay the deposit by March 18, 2022 will be eligible to obtain one of the 24 spaces on or near Broadway. Once pre-registration is complete, you will be provided with information on how to access the meeting.

Registrants are required to attend the meeting to select an allocated stall, otherwise forfeit their right to an allocated space and will be required to park within any non-allocated stall for the remainder of the season.

Once a vendor’s ballot is drawn, they will select one space from the available spaces. Any further ballots naming that vendor will be invalid if drawn. Ballots will be drawn until all spaces have been allocated.

Allocation of Ballots

Ballots shall be allocated based on the number of years of operation as identified by the vendor holding a valid City of Winnipeg Mobile Food Vendor Licence from 2000 to 2015 and/or a valid City of Winnipeg Mobile Vendor Permit since 2016. Additionally, all vendors shall receive one ballot for the current year.

Use of Spaces

Participation in the space allocation indicates agreement with the following conditions with respect to use of spaces within the program area:

- The vendor agrees to park only in their allocated space within the affected area;
- The vendor will have exclusive rights to conduct business from their allocated space each business day from April 1 to October 31;
- No other mobile vendor may utilize the allocated space, however the space remains available for parking by the general public, on a first-come, first-served basis;
- Should the vendor not have a valid Mobile Vendor permit by April 1, the vendor forfeits the right to the allocated space which will be available for parking by the general public on a first-come, first-served basis;
- The vendor will abide by all posted traffic restrictions;
- Use of an allocated space is subject to additional parking restrictions which may be imposed on the space as a result of construction, a special event (under a Use of Street permit), or legislative changes; and
- The vendor agrees to abide to the Terms and Conditions of their Mobile Vendor Permit.

Transfer/Surrender of Spaces

Where a vendor no longer wishes to utilize their allocated space, they must do so in writing and provide copies to the WPA. Surrender of an allocated space will result in that space being available for parking by the general public, to use until the next space allocation.

I, _____, authorized representative for the mobile vendor indicated above agree to be bound by the conditions of the space allocation agreement as indicated above.

Signature

Date